

EVENT EMERGENCY PHONE LIST

Emergency - 911

DEPARTMENTS & AGENCIES	TELEPHONE NUMBER
911	911
FIRE DEPARTMENT	
HOSPITAL (CLOSEST)	
POISON CONTROL CENTER	
POLICE DEPARTMENT	
WATER SERVICES AGENCY	
POWER SERVICES AGENCY	
NATURAL GAS SERVICES AGENCY	

Other

EVENT EMERGENCIES	TELEPHONE NUMBER
AMERICAN RED CROSS	
HAZARDOUS MATERIALS DIVISION	
ANIMAL SERVICES	
METRO/TRANSIT DEPARTMENT	
LOCAL F.B.I. FIELD OFFICE	
LOCAL U.S. CUSTOMS OFFICE	
LOCAL TAXI SERVICE	
LOCAL CITY TRANSPORTATION SERVICE	

Notes:

EVENT EMERGENCY SAFETY GUIDE

Earthquake Drill

- 1) **Drop** to the ground!
- 2) **Take cover** by getting under a sturdy desk or table. If there isn't a desk or table near you, cover your head and face with your arms and crouch in an inside corner of the building. Do not run into another room to get under a table. Stay away from windows and large objects that can fall down.
- 3) **Hold on** until the shaking stops.

Fire Safety Drill

- 1) **Stop** – Stay in place! This will prevent fanning the flames and spreading the fire.
- 2) **Drop** – Get down to the ground, lying down if possible. Cover eyes, nose, and mouth.
- 3) **Roll** – Roll on the ground to extinguish the fire by depriving it of oxygen. Use a rug or blanket if one is available to further extinguish the flame.

How to Use a Fire Extinguisher

- 1) **P** – Pull the pin.
- 2) **A** – Aim at the base of the fire.
- 3) **S** – Squeeze the handle.
- 4) **S** – Sweep the fire.

General Safety Guidelines During an Emergency

- 1) Stay away from windows.
- 2) Stay away from large objects that can fall.
- 3) Do not use elevators, use the stairs only.
- 4) If told to evacuate, do not return to the building until it is declared safe by the proper authorities.
- 5) For earthquakes – know your options.
- 6) For fires – know the drill.